



Form B

Evidence of Good Faith Effort Form

Bidder's Firm Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____

E-mail Address: _____

Name, phone number and email of person appointed to coordinate and administer the S/DBE Good Faith Efforts of your company for this bid submission.

Name and Title: _____

Phone Number: _____

Email Address: _____

The below form and documentation will be used as evidence of the bidder completing a good faith effort to maximize solicitation and bidding opportunities to S/DBEs.

YES (X)	NO (X)	EVIDENCE OF GOOD FAITH EFFORTS
		S/DBE LIST: The bidder utilized the City of Omaha Tier 1 and Tier 2 certification directory ("Directory") for soliciting bids from subcontractors and suppliers listed in the Directory.
		WORK PACKAGES: The bidder analyzed the scope of work and selected specific portions of the work to be performed by S/DBEs in order to increase the likelihood of meeting the S/DBE goals (including breaking down work scopes into smaller units to facilitate S/DBE participation).
		SOLICIT & FOLLOW-UP: The bidder solicited bid proposals from qualified subcontractors listed in the Directory for subcontracting opportunities via available means, including mailing, emailing, web posting and community based advertisement. Bidder followed up with all S/DBEs that express an interest. Including any known S/DBE firms with pending City of Omaha certification.
		ADVERTISEMENT: The bidder has contacted S/DBE Community Organizations, trade association and publications, i.e. the North Omaha Contractors Association, The Nebraska Latino Contractor's Association, LLC, the United Minority Contractors Association, Contractor Development Services (CDS) and other organizations that outreach and support S/DBEs in the metropolitan area regarding subcontracting opportunities.
		GOOD FAITH NEGOTIATIONS: The bidder negotiated with or solicited bids in good faith from interested S/DBEs and did not reject any S/DBEs as unqualified without sound business reasons based on a thorough investigation of their capabilities.



		INFORMATION: The bidder provided interested S/DBEs with adequate information about the plans, specifications and requirements of the subcontract to enable the S/DBE firms to be able to submit bids and proposals to perform work.
		WRITTEN NOTICE(S): The bidder took the necessary steps to provide written notice in a manner reasonably calculated to inform S/DBEs of subcontracting opportunities and allowed sufficient time for them to participate effectively.
		COMMUNITY RESOURCES: The bidder used the services of available community organizations, small and/or disadvantaged business assistance offices and other organizations that provided assistance in the recruitment and placement of S/DBE firms.
		CONTRACT RECORDS: The bidder has maintained the following records for each S/DBE that has bid on the subcontracting opportunity:
		1. Name, address, and telephone number;
		2. A description of information provided by the bidder or subcontractor; and
		3. A statement of whether an agreement was reached, and if not, why not, including any reasons for concluding that the S/DBE was unqualified to perform the job.

Provide all below requested additional information in each section.

List all S/DBE distribution sources or organizations utilized to solicit S/BDE subcontractors/suppliers.

Discuss all opportunities attended or arranged for attendance of contractor personnel S/DBE

Opportunity workshops, Seminars, trade fairs, Procurement conferences, etc.



Document solicitations completed and indicate what advertisement mediums used for soliciting S/DBEs.

Attach all applicable solicitations.

Provide the process used by the contractor to analyses the “packaging” of work to promote as many

S/DBE bidding opportunities as possible. Attach bid packages listing.

Discuss efforts made to assist interested S/DBEs in obtaining a line of credit, bonding, insurance, necessary equipment or materials needed for S/DBE to submit competitive bids.

If S/DBEs bids were submitted and not accepted, please identify why.



I hereby affirm that the above information is true and complete to the best of my knowledge. I further understand and agree that if awarded the bid for this Project, this documents must be attached thereto and become a binding part of the Contract Documents for the Project being bid.

Name and Title of Authorized Official:

Name & Title: _____

Date: _____

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